

Counseling Practicum/Internship Site Agreement
Community Mental Health Counseling

The Department of Graduate Studies in Counseling
Heidelberg College
310 E Market Street
Tiffin, Ohio 44883
419-448-2288
(aka: **The Program**)

The Agency

Street Address _____
City/State/Zip _____
Phone: _____
Site Supervisor: _____

Participating Student: _____, who is a student in good standing and has been approved by **The Program** to enter the Supervised Practicum/Internship at the above referenced Agency under the Clinical Supervision of the above referenced Site Supervisor.

This agreement made and concluded this _____ day of _____, 20____ by and between Heidelberg College, Tiffin, Ohio, and **The Agency**.

WHEREAS the Participating Student has agreed to participate in the supervised practicum/internship in counseling for the Heidelberg College Master of Arts in Counseling Program and has agreed with Heidelberg College regarding the terms and provisions governing the rights and obligations of the parties hereto with respect to same.

NOW THEREFORE, in consideration of the mutual promises and agreements herein contained, and for other good and valuable consideration, the receipt of which is hereby acknowledged, **The Agency**, for itself and its successors and assigns, and **Heidelberg College** for itself and its successors and assigns, agree as follows:

1. Notwithstanding any term or provision herein contained to the contrary, **The Agency** and **Heidelberg College** shall remain separate entities and each shall continue under the control of its own officers and Board of Directors or Trustees, and shall remain solely responsible in all respects of the management of its own affairs.
2. Subject to applicable federal, state, and local law, rule, and regulations, applicable policy and/or procedure, and code of ethical responsibility, **The Agency** agrees to permit students in said supervised practicum/internship in community mental health counseling, and, except as otherwise provided herein, shall perform the responsibilities of the practicum/internship **Site Supervisor** and agency, as more fully set forth in the syllabus for supervised practicum/internship in counseling, a copy of which is attached and incorporated herein.

3. Except as otherwise provided herein, **Heidelberg College** shall perform the responsibilities of the practicum/internship instructor and graduate counseling department as more fully set forth in said syllabus.
4. Notwithstanding any term or provision of said syllabus to the contrary, **Heidelberg College** shall be responsible to assure that students participating in the supervised practicum/internship for counseling comply with and abide by all applicable federal, state, and local laws, rules, regulations, the policies and procedures of **The Agency**, and applicable codes of ethical responsibility, and shall indemnify and save **The Agency** absolutely harmless from any and all actions, causes of action, demands, claims, liabilities, debts, obligations, suits in law, and in equity, whatsoever, arising out of or in any way connected with the conduct of its students during the scope of said course.
5. **The Agency** shall indemnify and hold **Heidelberg College** absolutely harmless from any and all actions, causes of action, demands, claims, liabilities, debts, obligations, suits in law, and in equity, whatsoever, arising out of or in any way connected with the acts or omissions of its employees or agents within the scope of said course.
6. This agreement shall be effective for a term of _____ commencing (date) _____ and terminating (date) _____
7. This agreement shall be applicable to the above referenced term only, and shall be applicable only during academic terms in which the **Participating Student** is registered in practicum/internship. The **Participating Student** shall only be considered such during academic terms. This agreement shall not apply to any interim period between academic terms during which the **Participating Student** is not an active participant in **The Program**. Any agreement between **The Agency** and the **Participating Student** during interim periods shall be considered independent of this agreement and **Heidelberg College**.

The Agency

By: _____

Print Name: _____

Title: _____

Heidelberg College

By: _____

Daniel R. Cruikshanks, Ph.D., PCC-S
ASSOCIATE PROFESSOR & CLINICAL COORDINATOR